MAKING BOXES

The kit contains 13 boxes for storing various program components. The boxes are shipped unassembled. In order to assemble the boxes you need tape and scissors. Two types of tape are provided with the kit: Book Tape, which is 1 1/2 inches wide, for boxes 1 1/2 inches or more in height, and Strapping Tape which is 1/2 inch, wide for boxes less than 1 1/2 inches in height.

ASSEMBLY INSTRUCTIONS

All of the boxes are made in the same manner.

- Lay a box on a flat surface so that the scored side of the box is facing down, and the white side is facing up. (Each box has a grey and a white side).
- 2. Fold the outside edges of the box up.* This forms the sides of the box.
- 3. Tape the box so that the tape is about 1/4 of an inch from the top, and so that the tape goes completely the outside of the box, so that the end of the tape comes back to stick upon itself. This will make the box stronger than if just the corners are taped.
- 4. Write the name of the component to be stored in the box on the front of the box.

In the list below the first dimension represents the width across the front of the box, the second represents the length of the box, and the third represents the height of the box. All measurements are in inches.

| x 10 x 4 x 9 x 3 2 x 7 1/2 x 2 |
|---|
| 0 x 8 x 2 3 x 8 x 3 |
| 2 x 5 x 5 |
| 2 x 3 x 5 |
| x 2 1/2 x 1 1/2 x 5 1/4 x 1 1/2 |
| 2 x 2 x 5 3/8 x 3 1/4 x 3/4 2 x 3 x 5 1/2 x 11 1/2 x 1 |
| |

- 5. At this point the box is completed. However, some teachers like to enhance the appearance of the box by using contact paper to cover its plain sides. This choice is yours.
- 6. Repeat the process until all the boxes are made.

^{*}The sides should fold up easily. If your efforts meet resistance, then the scored lines are probably facing the wrong way. Turn the box over and start again.